

DRAFT Task Force Recommendations

Conducting Meetings

3. Developing a formal mechanism for recording and posting CPG project review recommendations, either using a revised annual report or using Bulletin 620. And major condition to the project. **Annual report could work but more tasks for Secretary.**
6. Making member applications mandatory and submitted to the City Clerk. **Privacy (see note on #20 restricting demographic data, such as religion, race, age.**
7. Require that CPGs determine a maximum duration for meetings. **Sounds OK, we only have two hours**

Development Process

9. CPG meeting, when discretionary land use items are on agenda, must be taped (either video or audio). **CPG do not have funds for this. City need to supply staff to do this.**
10. For a development project that requires and Environmental impact Report, the CPG must submit their recommendations before the public review period closes. **Most DEIR's have a 30 to 45 public reporting period.**
11. Prioritize action items that inform City decision making in the order of the agenda.
12. We determine that members of the Planning staff should attend when a discretionary land use item is before CPG. **Will this delay hearing projects when staff cannot attend?**
13. Candidates should not be required to have attended more than one meeting in the past 12 months to be eligible. **On what basis is the public knowledgeable enough to vote. Does this not promote candidates who only have a single item interested? Does this now require candidates debates?**
14. Community members should not be required to have attended previous CPG meeting to be eligible to vote. **Sounds fine but Social media is vital to educate voters.**
16. In-person voting should be available for at least two hours and should run at-least two hours after the start time of CPGs regularly scheduled meeting. **Sounds fine**
17. Make explicit that CPGs are allowed to use social media. **Could there be issues with Brown Act?**

Membership

19. Community Planning Groups that are unable to meet CP 600024 quorum and attendance requirements should be considered for disbandment or consolidation with a neighboring CPG. **Touch call plans should be in place to define what CPG is considered for merger and how many seats would be available.**
20. Gather relevant demographic data of CGP board members in an audit immediately and require new CGP board members to complete demographic survey at every election or time of appointment. Survey include: age, **ethnicity, race, religion**, plus other data. **Absolutely not.**
21. Require a termed out board member to wait two years until they can run. **CPGs will lose valuable experienced members,**

22. Planning Dept should develop methods and provide resources to improve recruiting that could result in more diverse membership. **Is this a quota approach to getting membership.**

Oversight

27. CPG members must file statement of economic interest. **Not necessary as CPG are only voluntary with no legal powers.**

28. Direct the SD City Planning staff to closely monitor CPG actions and provide timely guidance to preclude requests for inappropriate project additions or modifications. **The CPG has every right to request additional information and the applicant can simply decline.**

33. If a CPG violates the Brown Act then the CPG will be referred to the City Attorney for disciplinary review. **If CPG is referred to City Attorney, the City must provide the CPG with legal staff support.**

28. Revise the by-laws shell in 600-24. **May require retraining of CPG member on revised policy.**

29. The annual report should be a standardized electron fill-in template. **May require new software for individual computer users.**

30. The City Auditor should conduct a review of CPGs every 5 years. **CPG should receive compensation for additional workload.**

31. Planning Dept/DSD should improve its documentation of CPG recommendations. **Seems neutral**

Other Recommendations

Councilmembers should appoint new board members when a CPG vacancy occurs in their district. **NO although the appoint members cannot be a quorum, they could negatively influence the vote.**

Consider incorporating appointed positions to CPGs by Councilmembers to provide balance with elected board members. **If by Balance the result maybe a board loaded with Developers.**